



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
ELECTRONIC MEETING
February 8, 2022

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found online here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

Zoom Information – Phone
Phone: 929-205-6099
Meeting ID: 896 3809 0197
Passcode: 148902

Zoom Information - Computer
Meeting ID: 896 3809 0197
Passcode: Pj12gS

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 10, 2022 and published in the Record and Ledger on January 13, 2022. Notice was also posted on the Bulletin Board of the Municipal Building.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Santana			
Alderman Correa			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

1) Correspondence from Tax Assessor: 2021 Tax Assessor Annual Report

G) ORDINANCES FOR FIRST READING

1) Ord. 2-2022: An Ordinance of the Town of Dover Approving the PILOT Application between the Town of Dover and Acevedo Property Holdings Pursuant to N.J.S.A. 40A:21-1 et. seq. for a Five-Year Tax Exemption and Abatement for Property Located at 248-250 Route 46, also known as Lot 4 Block 2023 as shown on the Official Tax Map of the Town of Dover

[Summary: This is a Commercial Property, which is located in an area in need of rehabilitation, the owner could apply for a PILOT from the municipality which has been done. This Ordinance would authorize a Financial Agreement and the PILOT for Acevedo Property Holdings for a period of five years for Improvements done on the Building. The amount will increase each year over five years. The land assessment on the property is not subject to the PILOT. The property was sold in 2019 and for period 2019-2021 the total assessment was \$474,500 (Land: \$234,000 / Building: \$240,500). The annual tax bill in 2021 was \$13,774.73. As a result of improvements to the building of approximately \$1,000,000 the new total assessment is \$961,900. The current total tax bill for year 2022 is \$27,923.96. The difference between 2021 and 2022 taxes is \$14,149.23. That amount of \$14,149.23 is the amount which will be subject to the PILOT. In year 2022 0% of that will be paid, in 2023 20% will be paid, in 2024 40% will be paid, in 2025 60% will be paid and in 2026 80% will be paid. Following the five-year period, the entire assessed value will be paid.]

2) Ord. 3-2022: An Ordinance of the Town of Dover Amending Chapter 150 of the Code of the Town of Dover “Construction Codes, Uniform”.

[Summary: Each municipality is required to regularly review and update the relevant portion of the local municipal code which governs Uniform Construction Codes (UCC) Fees. This Ordinance amends and updates the existing Code and updates certain fees as required and as is necessary.]

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

I) APPROVAL OF BILLS

1) Approval of Bills List (Res. 58-2022)

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- 1) Res. 59-2022 Res. Amending Res. 239-2021 to purchase furniture for the Library Renovation (Updates Name on the PO, the Amount of the Purchase is Still the Same)
- 2) Res. 60-2022 – Res. Amending 223-2021 Authorizing the Acceptance of a Grant for Police Body Worn Cameras. (The Grant Award is from the Office of the Attorney General of the State of New Jersey. The AG’s Office has Requested the Date Range of the Grant be Included in the Resolution).
- 3) Res. 61-2022 – Res. Amending Res. 175-2021 Authorizing Work to Prepare Architectural Plans and Specifications and Project Management for the Renovation of the Police Locker Rooms. (This Authorizes an additional cost of \$4,700 for needed Mechanical Engineering and Architectural Work).

4) Res. 62-2022 – Res. Consenting to the Professional Appointments of the Dover Water Commission for the Year 2022.

5) Res. 63-2022 – Res. Amending Res. 174-2021 Authorizing Additional Work in the amount of \$4,350.00 to Renovate and Convert the Existing Precinct Garage #2 to a Public Bathroom and Snack Stand Facility to Serve Crescent Field Park.

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

1) Res. 64-2022 – Res. Approving Taxis and Limos Licensed in the Town of Dover

K) OLD BUSINESS

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

a) Administration Report – Mayor Carolyn Blackman

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

All comments must include your name and residential address at the beginning of your comment.

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name. Example: **Public Comment 2/8/2022 John Public.**
- 4) All comments submitted in writing must include your name and residential address at the beginning of your comment.
- 5) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9

on your telephonic device. After commenting, please dial *9 again to lower your hand. All members of the public who wish to comment must state their name and residential address after being recognized to speak.

Public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board will attempt to engage in dialogue but may not be able to respond to all public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Business Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Business Administrator is jbennett@dover.nj.us and the email address of the Clerk's Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE 2-2022

AN ORDINANCE OF THE TOWN OF DOVER, COUNTY OF MORRIS, NEW JERSEY APPROVING THE PILOT APPLICATION AND AUTHORIZING THE MAYOR AND TOWN CLERK TO EXECUTE A FINANCIAL AGREEMENT BY AND BETWEEN THE TOWN OF DOVER AND ACEVEDO PROPERTY HOLDINGS, LLC PURSUANT TO N.J.S.A. 40A:21-1 ET SEQ., THE FIVE-YEAR TAX EXEMPTION AND ABATEMENT LAW, FOR PROPERTY LOCATED AT 248-250 ROUTE 46, ALSO KNOWN AS LOT 4 IN BLOCK 2023, AS SHOWN ON THE OFFICIAL TAX MAP OF THE TOWN OF DOVER

BE IT ORDAINED by the Board of Aldermen of the Town of Dover that:

Section 1. On August 9, 2005, the Governing Body adopted a resolution designating all land within the Town as “an area in need of rehabilitation (hereinafter referred to as the “Rehabilitation Area”), pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “LRHL”).

Section 2. Acevedo Property Holdings, LLC (the “Entity”) is the owner and occupant of part of certain property located at 248-250 Route 46 also known as Block 2023, Lot 4 (the “Property”), which is located in the Rehabilitation Area.

Section 3. The Property includes a two-story commercial structure with parking lot and related infrastructure whose occupants include an owner operated appliance repair business on the first floor and two (2) for lease commercial units on the second floor (the “Building”).

Section 4. On or about January 6, 2021, the Entity obtained use variance and site plan approval from the Town Zoning Board for the renovation and improvement to the Building on the Property (the “Project”).

Section 5. The Project included exterior renovations, upgrades to plumbing and electrical systems, installation of a kitchen, two lunchrooms, flooring, carpeting, four (4) new bathrooms to the Building and paving the parking lot on the Property (the “Improvements”).

Section 6. Pursuant to and in accordance with the provisions of the Five-Year Tax Exemption and Abatement Law (the “5-Year Abatement Law”, N.J.S.A. 40A:21-1 et seq.), the Town is authorized to provide for tax abatements within a rehabilitation area and for payments in lieu of taxes.

Section 7. The Entity submitted an application for the approval of the Project, as such term is used in the 5-Year Abatement Law, all in accordance with N.J.S.A. 40A:21-9 (the “Exemption Application”, a copy of which is attached hereto as Exhibit A).

Section 8. The Exemption Application requests a 5-year term for a financial agreement and an annual service charge based on tax phase-in basis of an amount not less than 0%, 20%, 40%, 60% and 80% of taxes otherwise due over the five-year term (the “Annual Service Charge”).

Section 9. The Town and the Redeveloper have reached agreement with respect to, among other things, the terms and conditions relating to the Annual Service Charges and desire to execute a financial agreement.

BE IT FURTHER ORDAINED AND ENACTED by the Board of Aldermen of the Town of Dover, County of Morris, New Jersey, as follows:

Section 1. The Town acknowledges that Acevedo Property Holdings, LLC, by undertaking the Improvements in the Building for the Project is has made a significant investment in the purchase of the Property and its Improvements which will impact its profits and will provide significant and long-term benefits to the Town.

Section 2. The Town makes the following findings:

- A. Relative benefits of the Project when compared to the costs:
 - 1. The Property currently generates \$13,831 in real estate tax revenue.
 - 2. It is estimated that the Project will maintain existing jobs in a local business.
 - 3. The Project should stabilize and contribute to the economic growth of existing local business and to the creation of new business, which will serve Town residents;
 - 4. The development of the Property will greatly improve the neighborhood.
 - 5. The Town has determined that the benefits of the Project significantly outweigh the costs to the Town.

Section 3. The Exemption Application is hereby accepted and approved subject to the terms of a financial agreement between the Town and the Entity (the “Financial Agreement”).

Section 4. The Financial Agreement shall be for a 5-year term with an Annual Service Charge based on tax phase-in basis of an amount not less than 0%, 20%, 40%, 60% and 80% of taxes otherwise due on the increase in assessed value of the improvements on the Property as determined by the Town Tax Assessor and reflected on the annual tax bill for the Property. In addition, the Entity shall be required to pay the

Town the annual real estate taxes due on the assessed value of the land on the Property as determined by the Town Tax Assessor and reflected on the annual tax bill for the Property.

Section 5. The Financial Agreement is hereby authorized to be executed and delivered on behalf of the Town by the Mayor in substantially the form attached hereto as Exhibit B. The Town Clerk is hereby authorized and directed to attest to the execution of the Financial Agreement by the Mayor and to affix the corporate seal of the Town to the Financial Agreement. Upon execution of the Financial Agreement, the Town Clerk shall submit a copy of the Financial Agreement to the State Department of Community Affairs and the County of Morris.

Section 6. This ordinance shall take effect upon final passage and publication as required by law.

Carolyn Blackman, Mayor

Attest:

INTRODUCED: _____
ADOPTED: _____

EXHIBIT A

EXEMPTION APPLICATION

DRAFT

EXHIBIT B

FORM OF FINANCIAL AGREEMENT

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE NO. 3-2022

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING CHAPTER 150, CONSTRUCTION CODES, UNIFORM

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

Preventers

Section 1

The Code of the Town of Dover, Chapter 150, CONSTRUCTION CODES, UNIFORM shall be amended as follows to change the Construction Department Fees.

§ 150-2. Fees; recommendation for fee changes; state surcharge, is replaced with the following:

§ 150-2. Fees; recommendations for fee changes; state surcharge.

A. Construction Department fees

(1) Plan review fee. The fee for plan review shall be 20% of the amount to be charged for a new construction permit.

(2) The basic construction fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and devices, the number of sprinklers, standpipes and detectors (smoke and heat), at the unit rates provided herein, plus any special fees. The minimum fee for a basic construction permit covering any or all of the building, plumbing, electrical or fire protection work shall be \$100.

(3) Building volume or cost. The fees for new construction or alteration are as follows:

(a) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount of \$0.035 per cubic foot of volume for buildings and structures of Use Group R5, except that the fee shall be \$0.043 per cubic foot of volume for all other

Use Groups. The minimum fee for new construction shall be \$175.

(b) Fees for renovations, alterations and repairs.

[1] Fees for renovations, alterations and repairs of Use Group Type R5 shall be based upon the estimated cost of the work.

[a] The fee shall be in the amount of \$35 per \$1,000.

[b] From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$30 per \$1,000 of the estimated cost above \$50,000.

[c] Above \$100,000, the additional fee shall be in the amount of \$25 per \$1,000 of the estimated cost above \$100,000.

[2] Fees for renovations, alterations and repairs of all other Use Group types shall be based upon the estimated cost of the work.

[a] The fee shall be in the amount of \$40 per \$1,000.

[b] From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$35 per \$1,000 of the estimated cost above \$50,000.

[c] Above \$100,000, the additional fee shall be in the amount of \$30 per \$1,000 of the estimated cost above \$100,000.

[3] For the purpose of determining estimated cost, the applicant shall submit to the Construction

Official such cost data as may be available produced by the architect or engineer of record or by a recognized estimating firm or by the contractor. A bona fide contractor's bid, if available, shall be submitted.

[4] The Construction Official shall make the final decision regarding estimated cost.

[a] Fees for additions shall be computed on the same basis as for new construction for the added portion, except that the minimum fee for an addition shall be \$175.

[b] Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with Subsection A(3)(a) and (b) above.

[c] In order to provide for the training and certification and technical support programs required by the Act, the enforcing agency shall collect a surcharge fee to be based upon the volume of new construction within the municipality. Said fee shall be accounted for and forwarded to the Bureau of Housing Inspection. This fee shall be in the amount as set forth in N.J.A.C. 5:23-4.19(b). For the purpose of calculating this fee, volume shall be computed in accordance with N.J.A.C. 5:23-2.28.

[d] The fee for the installation or replacement of roofing, siding or radon in Use Group R5 shall be \$100

[e] The fee for the installation of an above-ground pool in Use Group R5 shall be \$100

[f] The fee for the installation of an in-ground pool in Use Group R5 shall be \$150

[g] The fee for the installation of asbestos or lead abatement in Use Group R5 shall be \$100

(4) Plumbing fixtures and equipment.

(a) For the purpose of computing fees:

[1] Plumbing fixtures shall include, but not be limited to, stacks, lavatories, kitchen sinks, slop sinks, sinks, urinals, water closets, bathtubs, shower stalls, laundry tubs, floor drains, washing machine connections and similar fixtures.

[2] Plumbing appurtenances shall include, but not be limited to, devices, a manufactured device or an on-the-job assembly of component parts, which is adjunct to the basic piping system and plumbing fixtures, pressure-reducing valves, backflow prevention devices, backwater valves, vacuum breakers, grease traps, interceptors and similar devices.

[3] Plumbing appliances shall include, but not be limited to, hot-water heaters, tankless heaters, heat exchangers, water storage tanks, solar panels, water pressure booster systems, sump pumps, dishwashers, ice makers, instant hot-water coils, sewerage ejectors, garbage disposal units, sterilizers, aspirators, water-cooled air-conditioning units, **condensation piping**, water conditioners and similar equipment.

(b) The fee for the installation or replacement of a plumbing fixture shall be \$100 plus \$2 for each plumbing fixture.

(c) The fee for the installation or replacement of a plumbing appurtenance and/or special device shall be \$100 plus \$2.00 plumbing appurtenance and/or special device. ~~Exception: The fee for backflow preventers that do not require ongoing inspection shall be \$15.~~

(d) For cross connections and backflow **preventers** that are subject to testing, requiring re-inspection annually, the fee shall be \$50 for each device when tested (twice annually) and \$100 for each device when broken down and tested (once annually).

(e) The fee for the installation or replacement of a plumbing appliance shall be \$100 plus \$2.00 a device.

(f) The fee for the installation of a house or building sewer and/or water service pipe is \$100.

(g) The fee for the installation of a lawn sprinkler system shall be \$100 plus \$2.00 for each sprinkler head.

(h) The fee for the installation or replacement of subsoil drains shall be \$100.

(i) The fee for the removal or abandonment in place of a sewage disposal system and/or septic tank shall be \$100.

(j) The fee for the installation or replacement of roof drains and/or area drains shall be \$100 plus \$2.00 per drain.

(k) The fee for gas piping is \$100 plus \$2.00 per each gas appliance connection.

(l) The fee for the installation or replacement of **LP tanks**, oil lines and/or oil tank piping shall be \$100 plus \$2.00 per line.

(m) The minimum fee for any permit issued for the plumbing subcode shall be \$100.

(5) Electrical fixtures and devices.

(a) The fees shall be as follows:

[1] For any receptacles or fixtures, the fee shall be in the amount of \$100 plus \$2.00 per receptacle or fixture. For the purpose of computing this fee,

receptacles or fixtures shall include lighting outlets, wall switches, fluorescent fixtures, convenience receptacles or similar fixtures and motors or devices of less than one horsepower or one kilowatt.

[2] For each motor or electric device greater than one horsepower and less than or equal to 10 horsepower and for the transformers and generators greater than one kilowatt and less than or equal to 10 kilowatts, the fee shall be 125.

[3] For each motor or electrical device greater than 10 horsepower and less than or equal to 50 horsepower, for each service panel, service entrance or subpanel less than or equal to 200 amperes and for all transformers and generators greater than 10 kilowatts and less than or equal to 50 kilowatts, the fee shall be \$150.

[4] For each motor or electrical device greater than 50 horsepower and less than 100 horsepower, for each service panel, service entrance or sub panel greater than 200 amperes and less than 1,000 amperes and for transformers and generators greater than 50 kilowatts and less than or equal to 112.5 kilowatts, the fee shall be \$175.

[5] For each motor or electrical device greater than or equal to 100 horsepower, for each service panel, service entrance or subpanel equal to or greater than 1,000 amperes and for each transformer or generator equal to or greater than 112.5 kilowatts, the fee shall be \$375.

[6] For each Photovoltaic Systems the fee shall be: Up to 50 Kilowatts \$100.00, greater than 50 Kilowatts up to 100 kilowatts \$300.00, greater than 100 Kilowatts \$600.00

[7] For each radon system, the fee shall be \$100.

(b) For the purpose of computing these fees, all motors except those in plug-in appliances shall be counted, including control equipment, generators, transformers and all heating, cooking or other devices consuming or generating electrical current.

(6) Fire protection and other hazardous equipment. Fees for sprinklers, standpipes, detectors (smoke and heat), pre-engineered suppression systems, gas- and oil-fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums shall be as follows:

(a) The fee for heads or **detectors alarm devices** shall be \$100 plus \$2.00 per device(s) shall be charged.

(b) The fee for each standpipe shall be \$300.

(c) The fee for each pre-engineered system shall be \$125.

(d) The fee for each gas or oil-fired appliance not connected to the plumbing system shall be \$100.

(e) The fee for each kitchen exhaust system shall be \$150.

(f) The fee for each incinerator shall be \$400.

(g) The fee for each crematorium shall be \$400.

(h) The fee for fireplace venting or metal chimney shall be \$100.

(i) The fee for a smoke control system shall be \$125

(j) The fee for a fire pump shall be \$200.

- (k) The fee for fire extinguishers shall be a flat rate of \$100
- (l) The fee for a fuel storage tank shall be \$100
- (m) The fee for a sprinkler control valve shall be \$100
- (n) The fee for solar installation shall be \$100

(7) Elevator devices. In accordance with Department of Community Affairs fee structure.

(8) Mechanical Sub-Code fees:

Any replacements and or installations with regards to One and Two family dwellings where appliances such as water heaters, boilers, etc... which fall under the Mechanical Sub-Code, shall be charged \$100.00 plus \$2.00 per fixture or device.

(9) Certificates and other permits. The fees are as follows:

- (a) The fee for a demolition or removal permit shall be \$200 for one or two-family residences (Use Group R-5 of the Building Subcode); \$100 for other structures in Use Group R-5 lots, and \$300 per story for all other use groups.
- (b) The fee for a permit to construct a sign shall be in the amount of \$5 per square foot surface area of the sign, computed on one side only for double-faced signs. The minimum fee shall be \$100.
- (c) The fee for a certificate of occupancy shall be in the amount of 10% of the new construction permit would be charged by the enforcing agency pursuant to these regulations fee which, the minimum fee shall be \$125
- (d) The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$125.
- (e) The fee for a certificate of continued occupancy shall be \$100.
- (f) There shall be no fee for a temporary certificate of occupancy.
- (g) There shall be no fee for a certificate of compliance issued for each elevator device inspected on a routine periodic basis. The certificate of compliance for a new elevator device shall be \$85.
- (h) The fee for a plan review of a building for compliance under the alternate systems and non-depletable energy source provisions of the energy subcode shall be \$200 for one- and two- family homes and for light commercial structures having the indoor temperature controlled from a single point; and \$500 for all other structures.
- (i) The fee for an application for a variation In accordance with N.J.A.C. 5:23-2.10 shall be \$350 for Class 1 structures and \$85 for Class 2 and Class 3 structures. The fee for the resubmitting of an application for a variation shall be \$200 for Class 1 structures and \$50 for Class 2 and Class 3 structures.
- (j) Periodic inspections. Fees for the periodic re-inspection of equipment and facilities granted a certificate of approval for a specified duration in accordance with N.J.A.C. 5:23-2.23 shall be as follows:

For cross connections and backflow preventers that are subject to testing, requiring re-inspection every three months, the fee shall be \$50 for each device when

tested (twice annually) and \$100 for each device where broken down and tested (once annually).

(k) The fee to be charged for an annual construction permit shall be charged annually. This fee shall be a flat fee based upon the number of maintenance workers employed by the facility and who are primarily engaged in work that is governed by a subcode. Managers, engineers and clerks shall not be considered maintenance workers for the purpose of establishing the annual construction permit fee. Annual permits may be issued for building/fire protection, electrical and plumbing. Fees shall be as follows:

[1] One to 25 workers (including foreman): \$600; and each additional worker over 25: \$200.

[2] Prior to the issuance of the annual permit, a training registration fee of \$100 per subcode shall be submitted by the applicant to the Department of Community Affairs, Construction Code Element, Training Section, along with a copy of the construction permit (Form F-170). Checks shall be made payable to "Treasurer, State of New Jersey."

(l) For each public pool (other than one- and two-family dwellings), the fee shall be \$100 for an annual certification.

(m) The fee for a change of contractor shall be \$35.

(n) There shall be an additional fee of \$65 per hour for review of any amendment or change to a plan that has already been released.

(10) All fees collected pursuant to this section are nonrefundable.

B. Report of the Construction Official. On or before February 10 of each year, the Construction Official shall, with the advice of the subcode officials and in consultation with the Municipal Finance Officer, prepare and submit to the governing body a report detailing the receipts and expenditures of the enforcing agency as required by N.J.A. C. 5:23-4.17(b) and indicating his recommendations for a fee schedule, based on the operating expense of the agency.

C. State surcharge. In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee per cubic foot of volume of new construction as mandated by the Department of Community Affairs. Said surcharge fee shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs, on a quarterly basis for the fiscal quarters ending September 30, December 31, March 31 and June 30, and not later than one month next succeeding the end of the quarter for which it is due. In the fiscal year in which the regulations first become effective, said fee shall be collected and remitted for the third and fourth quarters only. The enforcing agency shall report annually at the end of each fiscal year to the Bureau of Housing Inspection, and not later than July 31, the total amount of the surcharge fee collected in the fiscal year. In the fiscal year in which the regulations first become effective, said report shall be for the third and fourth quarters.

Section 2

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

Section 3

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

Section 4

This ordinance shall take effect immediately upon final publication as provided by law.

Carolyn Blackman, Mayor

Attest:

INTRODUCED: _____
ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 58-2022

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$163,028.93
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,585,815.46
GENERAL CAPITAL ACCT claims in the amount of:	\$11,737.69
WATER UTILITY RESERVE ACCT claims in the amount of:	\$37,801.31
WATER UTILITY ACCT claims in the amount of:	\$19,034.46
WATER CAPITAL ACCT claims in the amount of:	\$12,083.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$1,871.83
PARKING UTILITY ACCT claims in the amount of:	\$3,128.02
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$52.50
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$2,834,553.20

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
WATER CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$687.42
TOTAL CLAIMS PAID	\$687.42

TOTAL BILL LIST RESOLUTION

\$2,835,240.62

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, RMC

Carolyn Blackman, Mayor

ADOPTED: 2/8/2022



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 59-2022

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE PROCUREMENT OF FURNISHINGS FOR THE LIBRARY RENOVATION AND AMENDING RESOLUTION 239-2021

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover passed Resolution 239-2021 upon the recommendation of the Project Manager of the Dover Free Public Library Renovation who determined that there is a need to procure Furnishings for the library; and

WHEREAS, there is need to amend the language of the Resolution to procure Furnishings which will be at the same cost as specified in Resolution 239-2021; and

WHEREAS, the Item(s) being procured is/are required in order to upgrade aesthetics and functionality; and

WHEREAS, the cost(s) of the item(s) being procured from Agati Furniture of 451 N. Claremont Ave., Chicago IL C/O Creative Library Concepts (quote # 100710 Dated 10/27) is \$6,992.92; and

WHEREAS, the vendor Agati Furniture requires the PO to be made to Agati rather than the servicing dealer to offer the state purchasing contract which is the reason for the Amended Resolution to change the name on the PO; and

WHEREAS, the Town of Dover Chief Financial Officer has determined that funds are available to pay the item(s) being procured; and

WHEREAS, the Town of Dover Qualified Purchasing Agent has determined that this procurement, as specified herein and/or attached, was performed in compliance with the State of New Jersey Public Contracts law using a State Contract, **Contract # A83730 process**; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the procurement identified and described herein.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, RMC

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 60-2022

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE ACCEPTANCE OF A
GRANT FOR POLICE BODY WORN CAMERAS AND AMENDING RESOLUTION 223-2021**

WHEREAS, the Police Department of the Town of Dover submitted a grant application to the State of New Jersey Department of Law and Public Safety within the Office of the Attorney General for a grant for Body Worn Cameras; and

WHEREAS, the application requested funding to procure 24 Body Worn Cameras in the amount of \$48,912.00 with a \$0.00 match; and

WHEREAS, the Mayor and Board of Aldermen passed Resolution #223-2021 on October 12, 2021 accepting a grant award for 24 Body Worn Cameras in the amount of \$48,912.00 as a requirement to receive the funds; and

WHEREAS, the Office of the Attorney General has required that the grant period dates be included in the resolution; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that the Town of Dover accepts the terms and conditions of SFY21 BWC Award to the Town of Dover Police Dept. 21-BWC-436 in the amount of \$48,912.00 for Body Worn Cameras for the grant period January 1, 2021 – December 31, 2025.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, RMC

Carolyn Blackman, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 61-2022

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMMENDING RESOLUTION 175-2021 FOR ARCHITECTURAL WORK TO PREPARE ARCHITECTURAL PLANS, SPECIFICATIONS, BIDDING AND CONTRACT ADMINISTRATION FOR THE RENOVATION OF THE POLICE LOCKER ROOM AT DOVER TOWN HALL LOCATED AT 37 N. SUSSEX STREET

WHEREAS, the Department Head of Engineering Department has determined that there is a need to prepare plans, specifications, including bidding and contract administration for the renovation of the Police Department locker room at Dover Town Hall located at 37 N. Sussex Street; and

WHEREAS, the original Architectural cost to prepare these architectural plans, specifications including bidding and contract administration for this renovation was \$22,700.00; and

WHEREAS, it has been determined that additional professional services for Mechanical Engineering and Architectural and Project Management is required at an additional cost of \$4,700.00 thereby increasing the existing contract to an amount not to exceed \$27,400.00: and

WHEREAS, the Town of Dover Chief Financial Officer has determined that monies are available in existing bonds for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Arcari Iovino Architects PC., to begin work on this project; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that Arcari Iovino Architects PC, can begin the Architectural work for this project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, RMC

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 62-2022

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY- CONSENTING TO PROFESSIONAL SERVICE PROVIDERS APPOINTED BY THE DOVER WATER COMMISSION THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A 19:44A-20.5 ET SEQ.

WHEREAS, The Dover Water Commission has a need for Professional Services to provide Legal, Engineering and Consulting Services; and

WHEREAS, N.J.S.A 19:44A-20.4 provides for Fair and Open Process through Requests for Qualifications (RFQ's), and

WHEREAS, the Town advertised a Request for Qualifications for the services; and

WHEREAS, each submitted RFQ was opened by the Qualified Purchasing Agent and Acting Municipal Clerk and all responsive RFQ's were reviewed by the Qualified Purchasing Agent; and

WHEREAS, The Board of Water Commissioners approved various professionals for appointment including the following Legal Appointment / Water Commission Attorney: Peter J. King, Esq. of the firm King, Moench, Hirniak and Mehta LLP; Water Commission Engineer: CME and Associates and the Following Qualified Consulting Engineers: Colliers Engineering & Design, Pennoni Associates Inc., Mott MacDonald LLC and Suburban Consulting Engineers; and

WHEREAS, resolutions by the Board of Water Commissioners for these approvals were passed; and

WHEREAS, the funds expended will not exceed the amount available in the 2022 Municipal Water Budget; and

WHEREAS, the Chief Financial Officer has certified that funds are available for these purposes; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the above listed appointments are consented to and are hereby appointed, through fair and open process, to conduct work for the Water Commission in accordance with quoted project totals or rates listed in the proposals which were accepted by the Water Commission.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, RMC

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Interim Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 63-2022

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AMMENDING RESOLUTION #174-2021 AUTHORIZING ARCHITECTURAL WORK TO PREPARE ARCHITECTURAL PLANS, SPECIFICATIONS, BIDDING AND CONTRACT ADMINISTRATION FOR ALTERATIONS AND RENOVATION WORK TO CONVERT THE EXISTING PRECINCT #2 GARAGE TO A PUBLIC BATHROOM AND SNACK STAND FACILITY TO SERVE CRESCENT FIELD PARK

WHEREAS, the Department Head of Engineering Department has determined that there is a need to prepare plans, specifications, including bidding and contract administration for the alteration and renovation work to convert the existing precinct #2 garage to a public bathroom and snack stand facility to serve Crescent Field Park; and

WHEREAS, the original Architectural cost to prepare these architectural plans, specifications, bidding and contract administration was \$19,050.00; and

WHEREAS, it has been determined that additional Architectural services are needed to prepare said documents based on the existing conditions of the building and the proposed scope of work in an amount not to exceed \$23,400.00 an increase of \$4,350.00; and

WHEREAS, the Town of Dover Chief Financial Officer has determined that monies are available in existing bonds for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Arcari Iovino Architects PC., to begin work on this project; and

WHEREAS, the Town of Dover Business Administrator has determined that this procurement provides an effective and efficient use of taxpayer dollars;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey authorizes the work described above to commence and that Arcari Iovino Architects PC, can begin the Architectural work for this project.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, RMC

Carolyn Blackman, Mayor

ADOPTED: _____

I, as the Town of Dover Chief Financial Officer, do hereby certify that funds are available to meet the Town of Dover's obligation specified by this resolution.

John O. Gross, M.P.A., C.M.F.O.

Amount

Account #

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 63-2022

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicles listed below as taxicabs/limos in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the applications as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicabs/limos listed below are hereby approved for taxi/limo licenses in the Town of Dover.

FIRST CLASS TAXI CORP.

2012 HYUNDA	OT234G	KMHDH4AE0CU305728	TAXI #9
2011 TOYOTA	OT232G	4T1BB3EK6BU129527	TAXI #12

PREMIER CAR SERVICES CORP.

2014 TOYOTA	OT444C	4T4BF1FK0ER405069	TAXI #25
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ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, RMC

Carolyn Blackman, Mayor

ADOPTED: _____